

**CM Staff Meeting Agenda**  
**Monday, March 31, 2014**  
**1:00 – 2:00 pm**

**1:00 – 1:05** Open with prayer

**1:05 – 1:15** Recap Sunday, March 30<sup>th</sup>

**1:15 – 1:20** Any updates on 'Action Steps' items from last week?

**1:20 – 1:45** This week at a glance

- What's coming up this week (Monday – Saturday)?
- This Sunday, April 6<sup>th</sup>
  - Events
  - Review volunteer needs & logistics
- Assign tasks for the week
- Other items?

**1:45 - 1:55** Prayer (personal & ministry)

**1:55 – 2:00** Write notes of encouragement to volunteers/parents

**CALENDAR:**

**MY ACTION STEPS:**